

Leavitt Lake



Community Services District

471-830 Buffum Lane

Susanville, Ca 96130

(530) 257-7977

LeavittLakeCSD.com

2025 Service Application

BACKGROUND:

Leavitt Lake Community Services District (LLCSD) was established in 1972 as a quasi-municipal corporation and political subdivision of the State of California, specifically a Title 32 Special District. The District was organized for the purpose of providing water and wastewater utilities to the customers of the geographical service area known as Leavitt Lake Community Services District.

LOCAL GOVERNMENT:

LLCSD is governed today by a five member Board of Directors. Members must be homeowners in the District and be elected in a general election.

Board meetings are held on the third Tuesday of each month at 4:00 P.M. in the District office

The public is always welcome to attend these meetings.

The District's fire protection is under Susan River Fire Department (530) 257-7477, for emergencies call 911.

SERVICES

LLCSD owns and maintains its water distribution system and wastewater collection systems. The District's water supply is provided through a distribution system that includes a 286,000 Gallon capacity storage tank and 2 ground water wells.

WATER QUALITY

In California, drinking water standards are enforced by the State Water Resources Control Board Division of Drinking Water. Several tests are taken on a regular basis. The water receives minimal chlorine treatment on a continuous basis to ensure the water remains free of bacteria.

The CCR is now available at <https://rw9.co/ERSKW> . If you need a hard copy, please call our office at

530-257-7977

RATES

2024 Mo. Service Charges	
Water Base (Includes 10,000 Gallons)	\$48.71
Sewer Base	\$51.68
Meter Fee	\$6.08
Street Lights	\$2.11
Park Maintenance	\$3.20
Surcharge	\$10.00

Monthly Base Rate
\$121.78

The current water base rate is \$48.71 which includes 10,000 gallons of water. Any water usage over 10,000 will be charged at \$1.00 per 1000 additional gallons. There is also a \$6.08 meter fee. The current sewer fee is a flat rate of \$51.68 per month, the street light fee is \$2.11 and the park maintenance fee is \$3.20 plus a \$10 Surcharge, per month for each account. This makes the total **base** rate per household of \$121.78.

ADDITIONAL FEES

A deposit of \$230.00 is required on all new accounts along with an account set up fee of \$20.00. The deposit will be returned to renters when the account is closed and all fees have been paid. Home owners will have their deposits credited to their account after one year if the account has been kept current or upon closing of the account. The account set up fee is **NOT** refundable.

PENALTIES AND FINES

The District does not allow wasting water which includes leaks that are not fixed. If you do waste water you will receive two warnings and the third warning comes with a fine of \$50.00 per day added directly to your monthly bill until fixed.

RULES AND REGULATIONS

The District has a Declaration of Restrictions. Please read it and follow the guidelines. It is best if you have a trash service pick up your garbage each week. There is a health code that states you cannot have garbage stored for more than one week.

PAYMENT

The District accepts cash, checks, money orders and credit/debit cards. You can also visit our website at www.LeavittLakeCSD.com to pay on-line. Checks or money orders should be made payable to LLCSD. You can mail payments to 471-830 Buffum Lane, Susanville, CA 96130, pay in person at the office or put them in the drop box by the front gate. We suggest that you do not leave cash in the drop box. If your check is returned (NSF) there will be a \$35.00 fee. If you have two NSF checks we will no longer be able to accept checks from you.

Board of Directors: Nicole Bush, Steve Anderson, Dallas Langley, Westley Wood, Connie Herman

Leavitt Lake



Community Services District

471-830 Buffum Lane
Susanville, Ca 96130 Office
#:530-257-7977 Fax
#:530-257-7984

Our Mission

At Leavitt Lake Community Services District, we are committed to providing safe, high quality water services to our community, while maintaining a standard of excellence in customer service and environmental conservation.

Emergency/After Hours
530-250-5209

STAFF: Teo M. Lovin , Jaime Victoria and Carrie Base

APPLICATION FOR UTILITY SERVICES

Are you the Property: Owner Renter Property Management

Account Holder Name: _____
(First) (Middle) (Last)

Phone: _____ E:Mail: _____

Driver's Lic#: _____ SSN: _____ - _____ - _____ D.O.B. _____

Employer: _____ Phone: _____

Employer Address: _____

City: _____ State: _____ Zip: _____

Select Service Request Status: On/Full Service Off/Availability Rate

Service Address: _____

Date of Service Requested: _____

Paperless Billing: YES NO

Mailing Address: _____
(If different from service address)

Email Address: _____

I agree to pay the account set-up fee and to pay for all utility service provided to the service address identified in the agreement until I request termination of these services. I agree to comply with all utility policies and procedures required of me by Leavitt Lake CSD. Prior to discontinuing these services, I will notify all parties who share or use these service(s) of my intent to discontinue.

Applicant Signature: _____ Date Signed: _____

Account No.	Parcel Number	Meter Number	Radio Number	Deposit Amount	Beginning Read	Water Set-up Fee
Account Holder	Service Address	Service Status	Date of Service	Date Deposit Paid	Deposit Return	Sewer Set-up Fee

Note: By providing your email address you are accepting that your bill will be sent electronically.

All new accounts are subject to a one-time set-up fee.

This application must be accompanied by a deposit of \$230.00 and a \$20.00 account set up fee. The deposit will be credited to homeowners when the account has been kept current for one year. If your account has not been kept current, the deposit will be held until the account remains current for one year. If you are renting the deposit will be refunded when the account is closed and all charges have been satisfied. The \$20.00 account set up fee is NOT refundable.

By signing this application the applicant agrees to observe any and all district regulations now or hereafter adopted relating to water/sewer services, weed abatement and to pay their monthly fees promptly on or before the 18th of each month. The applicant is to inform the district office if they move, rent or sell the property. The applicant agrees not to waste water and acknowledges that after two warnings a \$50.00 fine per day will be added to the account. The applicant agrees to not flush any debris down the sewer that may cause blockage. Mainly, the only items to be flushed are human waste and toilet tissue.

Applicant Signature: _____ Date: _____

LLCSD Signature _____ Deposit of \$ _____ paid in full or 3 installments

LEAVITT LAKE CSD IS AN EQUAL OPPORTUNITY SERVICE PROVIDER AND EMPLOYER

The following information is requested by the Federal Government in order to monitor compliance with Federal Laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on the basis of visual observation or surname

Ethnicity Survey

____ Hispanic or Latino _____ Not Hispanic or Latino

Race/National Origin of Applicant (Check One)

- ____ American Indian/Alaskan Native
- ____ Black or African/American
- ____ Native Hawaiian or Other Pacific Islander
- ____ Asian
- ____ White

Gender Male Female

Accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.