

Leavitt Lake Community Services District

471-830 Buffum Lane
Susanville, CA 96130
(530)257-7977
Email@LeavittLakeCSD.Com

AGENDA REGULAR MEETING Tuesday, January 21, 2025

4:00 p.m.

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission from the presiding officer. Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item. Cards are available on the Secretary's desk and shall be completed and presented to the Secretary of the Board in advance of speaking.

*Matters under the jurisdiction of the Board, and are NOT on the agenda, maybe addressed by the public at the time provided in the agenda under Public Comment. The Board limits testimony on those items (both on the agenda and not) to three minutes per person and no more than three individuals shall address the same subject.

1. **CALL TO ORDER**

2. **FLAG SALUTE**

PG 1 3. ***APPROVAL OF AGENDA**

PG 3 4. ***APPROVAL OF MINUTES FOR THE MEETING OF December 17 , 2024**

5. *****CLOSED SESSION*****

- A. **Subject:** Interview Board Candidate
Action: Vote/Approve Member for Vacant Seat on Board

6. **OLD BUSINESS**

- A. **Subject:** Oath of Office
Action: Swear in approved Board Member to sit on LLCSD Board

7. *****CLOSED SESSION*****

- A. **Subject:** Personnel Matters

8. **PUBLIC COMMENT**

(Any person may address the Board at this time to comment on any subject not on the agenda. However, the Board may not take action other than to direct staff to agendize the matter at a future meeting).

9. **STAFF REPORT**

- PG 5 — A. **Waste Water Operator Exemption Follow-Up from Trevor Miller**
B. **Carl Moyer Update**
C. **Contract Operator**

10. **OLD BUSINESS**

11. **NEW BUSINESS**

- A. **Subject:** Chief Operator Compensation
recommendation re-negotiations Operator compensation agreement

- PG 7 B. **Subject:** Agreement between Zack Pehling for 2023/2024 Audit
Recommendation: Approve agreement between LLCSD and Zach Pehling

- PG 11 C. **Subject:** Purchasing Policy
Recommendation: Approve New Purchase/Charge Policy

- PG 15 D. **Subject:** Online Banking Access
Recommendation: Approve District Staff to have online Banking Access-View Only

- PG 16 E. **Subject:** Authorized User
Recommendation: Appoint Board Member as the Authorized user on Account

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PG 17 F. Subject: Annual Form 700
Action: Fill out and return (forms can be submitted Electronically)

12. DISTRICTS FINANCIAL REPORT

PG 29 A. Subject: Cash Management, Accounts Payable and Revenue and Expenditure
Report: For Boards Review – Report

13. ADJOURN

NEXT SCHEDULED GOVERNING BOARD MEETING February 18, 2025