

Leavitt Lake C.S.D.

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APPROVED MINUTES
GOVERNING BOARD
May 23, 2023

The Board convened in regular session at 4:00 P.M. in the Leavitt Lake C.S.D., 471-830 Buffum Lane, Susanville CA. with Chairman, Steve Anderson; Vice Chairman, Carrie Base; Board members Dallas Langley, Nicole Bush and Stu Speer present. Also present were: Adrienne Giles, MGR/Operator, and Teo M. Lovin, Recording Secretary. Jaime Victoria, Operator.

2. FLAG SALUTE

The flag salute was recited.

3. AGENDA APPROVAL It was moved by Nicole Bush seconded by Dallas Langley and carried to approve the May 23, 2023 agenda.

4. APPROVAL OF MINUTES FOR THE MEETING OF: April 25, 2023

It was moved by Dallas Langley and seconded by Stu Speer to approve the minutes of April 25th, 2023. Motion carried unanimously.

5. PUBLIC COMMENT

No public comment

6. STAFF REPORT

Adrienne Giles notified the board of the Town Hall Meeting held at the district office on June 8th @ 6:00 pm with our district supervisor, Jason Ingram.. Report received and accepted

7. NEW BUSINESS

A. Renew Wastewater Operator Certificate – Exp. 6/30/23

Adrienne Giles proposed that the board approve to pay the fee to renew the wastewater certificate to ensure the district has a back up operator to call in the event that we may need one. It was moved by Stu Speer and seconded by Dallas Langley to approved to pay the \$150 fee to renew Cathy Seabourns waste water certificate. Motion carried unanimously.

B. 6 Month Surcharge: Rate Study Review

Teo gave an update to the board on the surcharge and asked for direction as to what to do next. The surcharge was to discontinue with the billing cycle posted to the customer accounts in July. It was moved by Dallas Langley and seconded by Stu Speer to extend the \$10.00 Surcharge for an additional 6 months. At that time we revisit the data. Motion carried unanimously.

8. DISTRICTS FINANCIAL REPORT

A. District Financial Report

Teo Lovin gave the Districts Financial Report for May 2023. Teo explained the reports included within consist of the Districts Cash Management Report, Accounts Payables and the Profit and Loss Budget VS Actual report of the fiscal year to date. Teo concluded the Financial report stating that April Bank Statement was available to view upon request and the District closed the month out with a balance of \$23,726.93 and approximately \$3273.18 in outstanding payables. Report received and accepted.

10. The next regular meeting date was announced to be held on June, 27, 2023 at 4:00pm.

11. ADJOURN 4:38 P.M.

Motion by Steve Anderson to adjourn the May 23, 2023 Leavitt Lake C.S.D Governing Board Meeting.

Steve Anderson, Chairperson

Teo M. Lovin, Secretary

Date

Date