

Leavitt Lake Community Services District

Governing Board

Steve Anderson, Chairperson
Dallas Langley, Vice Chairperson
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Staff

Carrie Base, Manager
Jaime Victoria, Operator
Taylor Moore, Recording
Secretary

AGENDA REGULAR MEETING April 21st, 2026 4:00 P.M. ADDRESSING THE BOARD

Any person desiring to address the Board shall first secure permission from the presiding officer. Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item. Cards are available on the Secretary's desk and shall be completed and presented to the Secretary of the Board in advance of speaking.

Matters under the jurisdiction of the Board, and are NOT on the agenda, maybe addressed by the public at the time provided in the agenda under Public Comment. The Board limits testimony on those items (both on the agenda and not) to three minutes per person and no more than three individuals shall address the same subject.

1. **Call to Order**
2. **Flag Salute**
3. **Approval of Agenda**
4. **Approval of Minutes of meeting held on March 17th, 2026**
5. **Adoption of Employee Self Evaluations Form**
6. **Employee Reviews**
7. *****Closed Session with Manager present*****
8. *****Closed Session*** Personnel matters**
9. **Public Comment**
(Any person may address the board at this time to comment on any subject not on the agenda. However, the board may not take action other than to direct staff to agendize the matter at a future meeting.)
10. **Staff Report**
Local Agency Formation Commission
Truck- Auction
A/C Unit
Barron Care – Generator
Empire
11. **Old Business**
 - A. Monitor Surcharge
12. **New Business**
 - A. Subject: Policy No. 22
 - B. Action: Policy No. 23
 - C. Subject: Policy No. 24
 - D. Subject: District Manager Job Description
 - E. Action: Approve Resolution No. 0421
 - F. Subject: Secretary Job Description
 - G. Action: Approve Resolution No. 0422
 - H. Subject: Operator/ Maintenance Job Description
 - I. Action: Approve Resolution No. 0423
13. **Open Discussion**
14. **Districts Financial Report**
15. **Adjourn**

NEXT SCHEDULED GOVERNING BOARD MEETING

May 19th, 2026

LEAVITT LAKE CSD IS AN EQUAL OPPORTUNITY SERVICE PROVIDER AND EMPLOYER