

**APPROVED MINUTES GOVERNING
BOARD
July 15th, 2025**

The Board convened in regular session at 4:01 p. m. in the Leavitt Lake C.S.D., 471-830 Buffum Lane, Susanville CA with Chair, Steve Anderson; Vice Chair, Dallas Langley, board member Nicole Bush, Board member Constance Herman & Board Member Wesley Wood present.

Also present were: Carrie Base, MGR;

Absent: Teo Lovin, Secretary & Jaime Victoria, Operator

1. Call to Order

2. FLAG SALUTE

The flag salute was recited.

3. AGENDA APPROVAL

It was moved by Dallas Langley and seconded by Constance Herman and carried to approve the July 15th 2025 Agenda. Motion carried unanimously.

4. APPROVAL OF MINUTES FOR THE MEETING OF: June 17th, 2025

It was moved by Dallas Langley and seconded by Wesley Wood and carried to approve the minutes of June 17th, 2025. Motion carried unanimously.

CLOSED SESSION MOVED TO ITEM 6A

5. *Closed Session***- Confidential Personnel Matters**

The council adjourned regular meeting to go into closed session

Closed session adjourned at 4:53 p.m. to go back into regular session.

6. PUBLIC COMMENT**

None

6A. **CLOSED SESSION at 4:06 p.m.**

Regarding Confidential Personnel matters: The Board President, Steve Anderson provided information on the subject of the closed session and stated there was a resolution reached.

7. Staff report

8. OLD BUSINESS

- A. The Board suggested the district keeps the surcharge and will address again next month
Vice Chairperson Dallas Langley made a motion to approve the continuance of the surcharge, Constance Herman seconded.

9. NEW BUSINESS

- A. Final Budget Approval was moved by Dallas Langley and Seconded By Constance Herman
- B. Dallas Langley made a motion to approve the Annual Audit Nicole Bush seconded
- C. Dallas Langley made a motion to approve the purchase of the rebuild kit for the lift station pump and Wesley Wood seconded

- D. Carrie Base gave the districts financial report for June 2025. Carrie explained the reports included consist of the Districts Cash Management Report, Accounts payable and the profit and loss budget VS actual report. The district closed the month of June out with a balance of \$31,502.42 remaining in the checking account, \$37,913.00 in the regular savings, \$20,971.02 in the CD and \$10,362.00 in the Money Market account. Report Received and Accepted.

The next regular meeting date was announced to be held on August 19th 2025 at 4:00 p.m.


Motion by Steve Anderson to adjourn the Leavitt Lake C.S.D. Governing Board Meeting.

10. ADJOURN 5:38 P.M.



Steve Anderson, Chairperson

8-19-25
Date



Carrie Base, Manager

8/19/25
Date