

**APPROVED MINUTES GOVERNING  
BOARD  
June 17th, 2025**

The Board convened in regular session at 4:05 p. m. in the Leavitt Lake C.S.D., 471-830 Buffum Lane, Susanville CA with Chair, Steve Anderson; Vice Chair, Dallas Langley, board member Nicole Bush, Board member Wesley Wood and Board Member Constance Herman present.

Also present were: Teo M. Lovin, MGR/Operator; Carrie Base, Recording Secretary

Absent: Jaime Victoria, Operator

Wesley Wood Arrived at 4:10 p.m.

**1. Call to Order**

**2. FLAG SALUTE**

The flag salute was recited.

**3. AGENDA APPROVAL**

It was moved by Nicole Bush and seconded by Constance Herman and carried to approve the June 17th 2025 Agenda. Motion carried unanimously.

**4. APPROVAL OF MINUTES FOR THE MEETING OF: May 20th, 2025**

It was moved by Dallas Langley and seconded by Nicole Bush and carried to approve the minutes of May 20th, 2025. Motion carried unanimously.

**5. \*\*\*Closed Session\*\*\*- 4:23 The council adjourned regular meeting to go into closed session**

**Closed session adjourned at 5:27 p.m. to go back into regular session.**

**Personnel Matters:** The Board President, Steve Anderson provided information the subject of the closed session.

**6. PUBLIC COMMENT\*\***

None

**7. Staff report**

**8. OLD BUSINESS**

A. Surcharge was suggested by the board to continue and be addressed next Board meeting July 15<sup>th</sup>.

**9. NEW BUSINESS**

A. Budget Approval was moved to next meeting July 15<sup>th</sup>.

B. The board reviewed information given by Carrie Base, Secretary and Dallas Langley Vice Chairperson on replacing the mower deck parts or purchasing a new mower deck. Nicole Bush made a motion to approve the purchase for parts to repair the mower deck, Constance Herman Seconded. Motion carried unanimously.

- C. Carrie Base gave the districts financial report for May 2025. Carrie explained the reports included consist of the Districts Cash Management Report, Accounts payable and the profit and loss budget VS actual report. The district closed the month of May out with a balance of \$27,139.26 remaining in the checking account and \$36,908.06 in the regular savings. Report Received and Accepted.

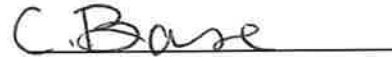
**The next regular meeting date was announced to be held on July 15<sup>th</sup> 2025 at 4:00 p.m.**

Motion by Steve Anderson to adjourn the Leavitt Lake C.S.D. Governing Board Meeting.

**10. ADJOURN 6:00 P.M.**

  
**Steve Anderson, Chairperson**

7-15-2025  
**Date**

  
**Carrie Base, Secretary**

7/15/25  
**Date**