

**APPROVED MINUTES GOVERNING  
BOARD  
September 16th, 2025**

The Board convened in regular session at 4:02 p. m. in the Leavitt Lake C.S.D., 471-830 Buffum Lane, Susanville CA with Chair, Steve Anderson; Vice Chair, Dallas Langley, board member Nicole Bush(Via Telephone Call), and Board Member Constance Herman, present. Also present were: Carrie Base, MGR/Operator

Absent: Jaime Victoria and Wesley Wood  
Nicole Bush Joined the meeting Via Phone Call

**1. Call to Order**

**2. FLAG SALUTE**

The flag salute was recited.

**3. AGENDA APPROVAL**

It was moved by Nicole Bush and seconded by Dallas Langley and carried to approve the September 16th 2025 Agenda. Motion carried unanimously.

**4. APPROVAL OF MINUTES FOR THE MEETING OF: August 19th, 2025**

It was moved by Dallas Langley and seconded by Connie Herman and carried to approve the minutes of August 19th, 2025. Motion carried unanimously.

**5. \*\*\*Closed Session\*\*\*- 4:04 The council adjourned regular meeting to go into closed session**

**Closed session adjourned at 4:08 p.m. to go back into regular session.**

**Personnel Matters:** The Board President, Steve Anderson provided information the subject of the closed session.

**6. PUBLIC COMMENT\*\***

Mary Lou Hopkins asked numerous questions regarding the districts financial reports and our declaration of restrictions.

**7. Staff report**

**8. OLD BUSINESS**

- A. Surcharge: Dallas Langley made a motion to approve the continuation of the surcharge and to be addressed at our next meeting on October 21st; Connie Herman Seconded.

**9. NEW BUSINESS**

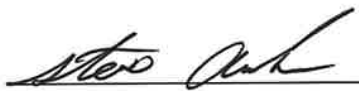
- A. Office Computer: Steve Anderson Board Chairman made an Executive approval to move the decision for a new computer for the office until next meeting on October 21st
- 10.** Carrie Base gave the districts financial report for August 2025. Carrie explained the reports

included consist of the Districts Cash Management Report, Accounts payable and the profit and loss budget VS actual report. The district closed the month of August out with a balance of \$33,159.90 remaining in the checking account and \$37,923.30 in the regular savings. \$20,990.55 remaining in the CD at Edward Jones and \$10,432.35 in a Money Market Account at Edward Jones as well. Report Received and Accepted.

**The next regular meeting date was announced to be held on October 21st 2025 at 4:00 p.m.**

Motion by Steve Anderson to adjourn the Leavitt Lake C.S.D. Governing Board Meeting.

**11. ADJOURN 4:41 P.M.**

  
\_\_\_\_\_  
Steve Anderson, Chairperson

10-21-25  
Date

  
\_\_\_\_\_  
Carrie Base, Secretary

10/21/25  
Date