

Leavitt Lake C.S.D.

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APPROVED MINUTES

GOVERNING BOARD

January 24, 2023

The Board convened in regular session at 4:00 P.M. in the Leavitt Lake C.S.D., 471-830 Buffum Lane, Susanville CA. with Chairman, Steve Anderson; Vice Chairman, Carrie Base; Board members Dallas Langley, Nicole Bush, Stu Speer present. Also present were: Adrienne Giles, MGR/Operator, and Teo M. Lovin, Recording Secretary. Absent, Jaime Victoria, Operator.

2. FLAG SALUTE

The flag salute was recited.

3. AGENDA APPROVAL

It was moved by Stu Speer, seconded by Carrie Base and carried to approve the January 24, 2023 agenda.

4. APPROVAL OF MINUTES FOR THE MEETING OF: December 20, 2022.

It was moved by Dallas Langley and seconded by Nicole Bush to approve the minutes of December 20. Motion carried unanimously.

5. PUBLIC COMMENT

No public comment

6. STAFF REPORT

7. NEW BUSINESS

A. Bid Submissions for Park Grant

Adrienne Giles stated the District received 3 bids proposals for the Park Grant concrete/sidewalk work; Monath Construction, \$86,648.26; SDS Concrete, \$87,587.29 and Crazy J's Concrete, \$110,200.77. The details of each submitted bids were thoroughly reviewed by the Board of Directors. The District chose to give the contract to the responsible bidder with the lowest responsive bid, Monath Construction. It was moved by Stu Speer and Seconded by Dallas Langley to award Monath Construction with the Park Grant Contract. Motion carried unanimously.

8. DISTRICTS FINANCIAL REPORT

A. District Financial Report

Teo Lovin gave the Districts Financial Report for January. Teo explained the reports included within consist of the Districts Cash Management Report, Accounts Payables and the Profit and Loss Budget VS Actual report of the fiscal year to date. Teo stated the District is facing a deficit if the expenditures continue to exceed the revenue. The District closed December out with \$2662.57 and approximately \$10,000 in outstanding payables. Report received and accepted.

B. Financial Forecast

In addition to the Financial Report, Teo presented a Financial Forecast of the District if the current inflation rates continue. Teo explained that the District could not have properly anticipated the inflation surge. To allow for some relief to the outstanding accounts payable, Teo requested the Board to approve a \$10,000 transfer from the savings to the General Checking to cover the expenditures and allow the district to avoid penalties and fines if not paid. It was moved by Dallas Langley and seconded by Stu Speer to approve the transfer of funds in the amount of \$10, 000 from the Districts savings accounts to the General Checking account to cover the outstanding Account Payables. Motion carried unanimously.

10. The next regular meeting date was announced to be held on February 21, 2022 at 4:00pm.

11. ADJOURN 5:25 P.M.

Motion by Steve Anderson to adjourn the January 24, 2022 Leavitt Lake C.S.D Governing Board Meeting.



Steve Anderson, Chairperson

2-21-23

Date



Teo M. Lovin, Secretary

2-21-23

Date