

**LEAVITT LAKE COMMUNITY SERVICES DISTRICT
GOVERNING BOARD
SPECIAL BOARD MEETING MINUTES (APPROVED)**

August 11, 2026

1. CALL TO ORDER

The Special Meeting of the Governing Board of the Leavitt Lake Community Services District was called to order at **4:00 p.m.** on **August 11, 2026**, at **471-830 Buffum Lane, Susanville, California.**

ROLL CALL

Present:

- Steve Anderson, Chair
- Dallas Langley, Vice Chair
- Nicole Bush, Director
- Wesley Wood, Director
- Constance Herman, Director

Absent:

- None

Staff Present:

- Carrie Base, General Manager/Operator
- Jaime Victoria, Operator
- Sharlee Moncada, Secretary

Others Present:

- Forest Cravy, Owner, Tri-County Pump

A quorum was established.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. PUBLIC COMMENT

No public comment was received.

4. APPROVAL OF PROPOSAL TO REPLACE DISTRICT WELL PIPE AND WELL MOTOR

The Board discussed the proposal from **Tri-County Pump** for the replacement of the District's well pipe and well motor. Forest Cravy, owner of Tri-County Pump, was present and provided information regarding the proposed work and the necessary well repairs.

The Board discussed the condition of the existing well equipment, the proposed replacement of the well pipe and well motor, and the importance of completing the work to maintain reliable operation of the District's well infrastructure.

MOTION: Director Langley moved to approve the proposal from **Tri-County Pump** for the replacement of the District's well pipe and well motor in the amount of **\$22,310.79**.

SECOND: Director Wood

ROLL CALL VOTE:

Anderson – Aye
Langley – Aye
Bush – Aye
Wood – Aye
Herman – Aye

RESULT: Motion passed, 5-0.

5. ADJOURNMENT

The meeting adjourned at **4:32 p.m.**

X *Steve Anderson* 9-18-26
Steve Anderson
Board Of Directors Chairman

X *C. Base*
Carrie Base
Manager/ Board Secretary