

# Leavitt Lake C.S.D.

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## **APPROVED MINUTES GOVERNING BOARD November 21, 2023**

The Board convened in regular session at 4:00 P.M. in the Leavitt Lake C.S.D., 471-830 Buffum Lane, Susanville CA. with Chairman, Steve Anderson; Vice Chairman, Carrie Base; Board members Dallas Langley and Nicole Bush present; with Stu Speer absent. Also present were: Adrienne Giles, MGR/Operator, and Teo M. Lovin, Recording Secretary. Absent, Jaime Victoria, Operator.

### **2. FLAG SALUTE**

The flag salute was recited.

### **3. AGENDA APPROVAL**

It was moved by Dallas Langley, seconded by Carrie Base and carried to approve the November 21, 2023 Agenda.

### **4. APPROVAL OF MINUTES FOR THE MEETING OF: October 24<sup>th</sup> 2023.**

It was moved by Nicole Bush and seconded by Dallas Langley to approve the minutes of October 24<sup>th</sup>, 2023. Motion carried unanimously.

### **5. PUBLIC COMMENT**

No public comment

### **6. STAFF REPORT**

### **7. OLD BUSINESS**

#### **A. Surcharge**

Teo stated that the Surcharge is nearing the end of its 2<sup>nd</sup> Six month round. The district has received approximately \$25,447.06 in additional revenue which was to offset districts deficient. After discussing regarding future overdue expenditures and ageing infrastructures, the board unanimously voted towards keeping the surcharge and has agreed to revisit it in 1 year. It was moved by Dallas Langley and seconded by Carrie Base to approve extending the \$10.00 Surcharge for 1 year. Motion carried unanimously.

**8. NEW BUSINESS**

**A. Change Order # CO-225-2 Monath Construction – Park Grant Project**

Teo presented to the board Chang Order # CO-225-2 from Monath Construction regarding the additional cost to widen the sidewalk to 4' instead of 3'. The total footage of 518 Sq. FT plus labor is to add an additional \$24,205.75 to the contact between Lance Monath and Leavitt Lake CSD for the Park Grant Project. Due to ADA regulations, the sidewalk must meet a minimum of 4' wide, with that said, It was moved by Dallas Langley and seconded by Nicole Bush to approve Change Order # CO-225-2 Monath Construction – Park Grant Project in the amount of \$24,205.75. Motion carried unanimously.

**9. DISTRICTS FINANCIAL REPORT**

**A. District Financial Report**

Teo Lovin gave the Districts Financial Report for November. Teo explained the reports included within consist of the Districts Cash Management Report, Accounts Payables and the Profit and Loss Budget VS Actual report of the fiscal year to date. Teo stated the District closed October out with \$19,513.28 left in the bank and approximately \$5764.93 in outstanding payables. Report received and accepted.

**10. The next regular meeting date was announced to be held on December 19<sup>th</sup>, 2023 at 4:00pm.**

**11. ADJOURN 4:45 P.M.**

Motion by Steve Anderson to adjourn the November 21<sup>st</sup> 2023 Leavitt Lake C.S.D Governing Board Meeting.



Steve Anderson, Chairperson

12-19-23

Date



Teo M. Lovin, Secretary

12.19.23

Date