**Minutes**

**Regular Meeting**

**July 18, 2017**

**Attendees: Absentees:**

Stu Speer, Chairperson

Lenard Robinson, Vice Chairperson

Dan Daly, Director

Linda Hyatt, Director

Sandra Davis, Director

Ed Anderson, Engineer

Jaime Victoria, Operator

Cathy Seabourn, MGR

1. Chairperson Speer called the meeting to order at 4:00 P.M.
2. The flag salute was recited
3. Director Davis made a motion to approve the agenda as written. Vice Chairperson Robinson seconded the motion that passed with 5 AYES.
4. Director Daly made a motion to approve the minutes of the meeting held on June 20, 2017 as written. Director Hyatt seconded the motion that passed with 5 AYES.
5. Public Comment: No one was in attendance that wished to address the board.
6. Old Business:
7. After reviewing the bids from three firms for the construction of the storage building, installing a fire hydrant and for asphalt/concrete around the building, Vice Chairperson Robinson made a motion to award the bid to RSJ construction, Director Daly seconded the motion that passed with 5 AYES.
8. After discussing the matter, Director Davis made a motion to approve the authorization for the Manager, Cathy Seabourn, to sign the construction agreement once all paperwork had been received and approved by Jenna Aguilera. Vice Chairperson Robinson seconded the motion that passed with 5 AYES.
9. Engineer, Ed Anderson, discussed with the board change order #1 to Hat Creek Construction & Materials for the Tamarack Lift Station to include the installation of a permanent propane generator, including the 500 gallon (filled) propane tank and the relocation of the electrical service on the pump control building, and preparing the paperwork and fees required by LMUD. Director Davis made a motion to approve the change order; Director Daly seconded the motion that passed with 5 AYES.
10. Mr. Anderson went over the estimated project cost to date based on bids and the contingency fund for unforeseen issues that may arise during construction.
11. New Business: There was no new business discussed
12. Staff Report: None
13. After the board reviewed the accounts payables and the cash management reports, Director Hyatt made a motion to approve them, Vice Chairperson Robinson seconded the motion that was passed with 5 AYES.
14. Chairperson Speer announced the next regular meeting would be held on August 22, 2017 at 4:00 PM and adjourned the meeting at 4:42 PM.

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Stu Speer, Chairperson Catherine Seabourn MGR

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Date