**MINUTES**

**REGULAR MEETING**

**NOVEMBER 21, 2017**

**ATTENDEES: ABSENTEES:**

Stu Speer, Chairperson

Lenard Robinson, Vice Chairperson

Linda Hyatt, Director

Sandra Davis, Director

Dan Daly, Director

Cathy Seabourn, GM

Brittany Godinez, Secretary

Jaime Victoria, Operator

1. Chairperson Speer called the meeting to order at 4:00 P.M.
2. The flag salute was recited
3. Director Davis made a motion to approve the agenda as written. Vice Chairperson Robinson seconded the motion that passed with 5 AYES.
4. Vice Chairperson Robinson made a motion to approve the minutes of the meeting held on Oct. 17, 2017. Director Hyatt seconded the motion that passed with 5 AYES.
5. Public Comment. There was no one in attendance to address the board.
6. Old Business
7. Mr. Anderson, Engineer, reported to the board that he believed that there was going to be enough money left in the grant to add a few more items that the district needed done. He related that the remaining pond could have rip-rap placed, the interior of the new building could be finished and a heater installed. He also related that it may be possible to purchase a generator to run the water system when the power was out. He related that these were just some suggestions and that it could be decided at a later date on what to have done.
8. New Business
9. The Board went into closed session at 4:15 to review the employee’s vacation and sick time. The open session resumed at 4:20. It was announced that the documents were in order.
10. Staff Report/ Open Discussion: Mr. Victoria related to the board that the Hat Creek Crew was doing a great job at the lift station. That he has enjoyed working with them. He related that the project was almost complete.
11. Director Hyatt made a motion to approve the cash management and the accounts payables. Director Davis seconded the motion that passed with 5 AYES.
12. Chairperson Speer announced the next regular meeting would be held on December 19, 2017 at 4:00 PM and adjourned the meeting at 4:37 PM

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Stu Speer, Chairperson Brittany Godinez, Secretary

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Date