

Leavitt Lake Community Services District

Governing Board

Steve Anderson, Chairperson
Dallas Langley, Vice Chairperson
Nicole Bush
Connie Herman
Wesley Wood

471-830 BUFFUM LN
SUSANVILLE, CA 96130
(530) 257-7977
leavittcsd@frontiernet.net

Staff

Jaime Victoria
Operator
Teo Lovin
MGR/ Operator
Carrie Base
Recording Secretary/ Secretary

AGENDA REGULAR MEETING March 18th, 2025 4:00 P.M. ADDRESSING THE BOARD

Any person desiring to address the Board shall first secure permission from the presiding officer. Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item. Cards are available on the Secretary's desk and shall be completed and presented to the Secretary of the Board in advance of speaking.

Matters under the jurisdiction of the Board, and are NOT on the agenda, maybe addressed by the public at the time provided in the agenda under Public Comment. The Board limits testimony on those items (both on the agenda and not) to three minutes per person and no more than three individuals shall address the same subject.

1. **Call to Order**
2. **Flag Salute**
3. **Approval of Agenda**
4. **Approval of Minutes of meeting held on February 18th**
5. *****Closed Session*****
6. **Public Comment**
(Any person may address the board at this time to comment on any subject not on the agenda. However, the board may not take action other than to direct staff to agendize the matter at a future meeting.)
7. **Staff Report**
 - A. Leak On Lake
 - B. SPB Estimate
 - C. Missing Labs Cost
 - D. Goat in district
8. **Old Business**
 - A. Subject: Edward Jones/ Transfer CD
Complete Forms for New CD Account
9. **New Business**
 - A. Subject: Tree Service/ Park Quotes
Action: Approve Tree Services Expense

 - B. Subject: Part time position Maintenance
Seeking Board Direction
10. **Districts Financial Report**
 - A. Subject: Cash Management, Account Payable and Revenue and Expenditure
Report: For Boards Review – Report
11. **Adjourn**

NEXT SCHEDULED GOVERNING BOARD MEETING
4/22/2025

**Un- APPROVED MINUTES
GOVERNING BOARD
February 18, 2025**

The Board convened in regular session at 4:00 p. m. in the Leavitt Lake C.S.D., 471-830 Buffum Lane, Susanville CA. with Chair, Steve Anderson; Vice Chair, Dallas Langley, board member Nicole Bush, Constance Herman and Wesley wood present. Also present were: Teo M. Lovin, MGR/Operator; Carrie Base, Recording Secretary and Jaime Victoria, Operator present.

2. FLAG SALUTE

The flag salute was recited.

3. AGENDA APPROVAL

It was moved by Dallas Langley and seconded by Connie Herman and carried to approve the February 18th, 2025 Agenda. Motion carried unanimously.

4. APPROVAL OF MINUTES FOR THE MEETING OF: January 23rd, 2025

It was moved by Nicole Bush and seconded by Connie Herman and carried to approve the minutes of January 23rd, 2025. Motion carried unanimously.

4:17p.m. The council adjourned Regular Meeting to go into Closed Session

5. **CLOSED SESSION at 4:17p.m.**

Personnel Matters: The Board President, Steve Anderson provided information on the subject of the closed session.

****Closed Session Adjourned**4:34 P.M. to Resumed Regular Meeting**

6. PUBLIC COMMENT

None

7. STAFF REPORT

8. OLD BUSINESS

A. Surcharge- Historical Data and District Impact

Teo Lovin updated the board with the impact the surcharge has had on the budget since the surcharge began in April 2023. Teo mentioned the district has received a total of \$58,536.42 in additional revenue. After Reviewing the current revenue and expenditure on a monthly bases, the board unanimously chose to continue collecting the surcharge and agreed to continue to monitor the data on a monthly schedule. It was move by Dallas Langley and seconded by Wesley Wood to Continue to collection the surcharge Motioned carried unanimously.

9. NEW BUSINESS

B. Repair Cost for Pick-Up

Jaime brought to the boards attention the current status of the Operator Pickup along with 3 quote for the repairs needed the upper precision control arm and ball joint. After review the quotes, the board unanimously agreed to have the work done at Carlson’s Auto Repair in the amount o \$697.81 It was moved by Dallas Langley and seconded by Wesley Wood to approve the repairs thru Carlson.

A. District Financial Report

Teo Lovin gave the Districts Financial Report for February 2025. Teo explained the reports included consist of the Districts Cash Management Report, Accounts Payables and the Profit and Loss Budget VS Actual report of the fiscal year to date. The District closed the month out with a balance of \$32,193.74 remaining in the checking account and 57,885.60 in the Regular saving due to a transfer of \$31,355.97 from the CSD Bank Statement is available to view upon request. Report received and accepted.

The next regular meeting date was announced to be held on March 18th, 2025 at 4:00pm.

11. ADJOURN 5:28P.M.

Motion by Steve Anderson to adjourn the Leavitt Lake C.S.D Governing Board Meeting.

Steve Anderson, Chairperson

Carrie Base, Secretary

Date

Date