

# Leavitt Lake Community Service District

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471-830 Buffum Lane  
Susanville, CA 96130  
(530)257-7977  
[leavittcsd@frontiernet.net](mailto:leavittcsd@frontiernet.net)

## MINUTES REGULAR MEETING FEBRUARY 21, 2017

### ATTENDEES:

Stu Speer, Chairperson  
Lenard Robinson, Vice Chairperson  
Dan Daly, Director  
Linda Hyatt, Director  
Sandra Davis, Director  
Cathy Seabourn, General Manager  
Brittany Godinez, Secretary  
Jaime Victoria, Operator

### ABSENTEES:

1. Chairperson Speer called the meeting to order at 4:03 p.m.
2. Flag Salute Recited
3. Director Davis made a motion to approve the agenda as written. Vice Chairperson Robinson seconded the motion that passed with 5 AYES.
4. Vice Chairperson Robinson made a motion to approve the minutes of the meeting held on January 17, 2017. Director Daly seconded the motion that passed with 5 AYES.
5. Public Comment: There was no one in attendance to address the board.
6. Old Business:
  - A. Ed Anderson on CDBG grant project: Ed Anderson was unable to attend this meeting. GM Seabourn let the board know that Mr. Anderson would be putting an advertisement in the newspaper for the bidding on the project, but would like to get the County to pay for the expense. The board members agreed to put the advertisement in the newspaper, if the County or Mr. Anderson will pay for the advertising with the grant funds. Vice Chairperson Robinson made a motion to approve the advertisement. Director Daly seconded the motion that passed with 5 AYES.
  - B. New Website: GM Seabourn let the board know that the new LLCSD website was now up and running greatly.

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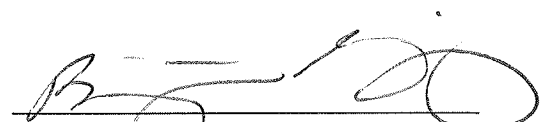
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7. New Business:
  - A. 700 Forms: All staff signed and returned their forms.
8. Staff Report/Open Discussion: GM Seabourn let the board know that there will no longer be any outside events held by LLCSD. She made the board aware that Shannon Simoni will be filling in while Secretary Godinez is on maternity leave. She also let the board know that Tom Hammond held a Town Hall meeting on February 16, 2017 at the Fire Hall regarding county road improvements and also marijuana usage/issues.
9. Director Hyatt made a motion to approve the cash management and the accounts payables as presented. Vice Chairperson Robinson seconded the motion that passed with 5 AYES.
10. Chairperson Speer announced the next meeting date to be held on March 21, 2017 and adjourned the meeting at 4:38 P.M.



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Stu Speer, Chairperson



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Brittany Godinez, Secretary

3/21/17  
Date