

Leavitt Lake Community Service District

471-830 Buffum Lane
Susanville, CA 96130
(530)257-7977
leavittcsd@frontiernet.net

MINUTES REGULAR MEETING JANUARY 17, 2017

ATTENDEES:

Stu Speer, Chairperson
Lenard Robinson, Vice Chairperson
Dan Daly, Director
Linda Hyatt, Director
Sandra Davis, Director
Cathy Seabourn, General Manager
Brittany Godinez, Secretary
Jaime Victoria, Operator

ABSENTEES:

1. Chairperson Speer called the meeting to order at 4:05 p.m.
2. Flag Salute Recited
3. Director Davis made a motion to approve the agenda as written. Vice Chairperson Robinson seconded the motion that passed with 4 AYES & 1 Absent.
4. Director Daly made a motion to approve the minutes of the meeting held on December 20, 2016. Vice Chairperson Robinson seconded the motion that passed with 4 AYES & 1 Absent.
5. Public Comment: There was no one in attendance to address the board.
6. Old Business:
 - A. Review Audit: The members of the board reviewed the Districts annual audit, completed by auditor Robert Johnson.
7. New Business:
 - A. Creating Website: Cathy brought to the board that it was a new law for the District to have a website that provides all important information and news to the public. The website would need to include Agenda's, Minutes, CCR's, listing of all programs used in office, and any other useful information. There was an annual fee along with a website set up fee of \$556.50. Director Davis made a motion to approve creating a website along with the costs. Vice Chairperson Robinson seconded the motion that passed with 5 AYES.

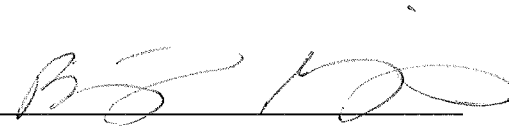
Leavitt Lake Community Service District

471-830 Buffum Lane
Susanville, CA 96130
(530)257-7977
leavittcsd@frontiernet.net

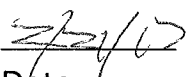
8. Staff Report/Open Discussion: Cathy let the board know that Engineer Ed Anderson will be attending February's board meeting to give an update on the CDGB grant.
9. Director Hyatt made a motion to approve the cash management and the accounts payables as presented. Vice Chairperson Robinson seconded the motion that passed with 5 AYES.
10. Chairperson Speer announced the next meeting date to be held on February 21, 2017 and adjourned the meeting at 4:35 P.M.



Stu Speer, Chairperson



Brittany Godinez, Secretary



Date