

October 2017

Local People Working On Project

As you know we received a grant from the county for improvements to the pond area, a new lift station on Tamarack and a new storage building for our equipment.

What is really great to see is local people working on the project. RSJ Design and Construction not only employs people from Susanville, but from right here in the Leavitt Lake Community!

The building will

serve as a storage building for our equipment and other items that we are required to retain.

Hat Creek Construction is doing the pond project and the new lift station.

We are so fortunate to have received this grant and are hoping for another grant next year to drill a new well and for other improvements to the community.



TAKE PRECAUTIONS

During the cold winter months, you need to take some precautions:

1. Remove hoses from the bibs outside
2. If your washer is in the garage, insulate the pipes
3. If you are going to be away from your home, make sure there is adequate heating
4. Make sure all sidewalks and walk ways are free of ice

Town Hall Meeting To Be Held On November 15, 2017

Tom Hammond of the Lassen County Board of Supervisors is planning to hold a town hall meeting here in Leavitt Lake on November 15, 2017. The topics of this meeting will be for a neighborhood watch program and community clean up. We will be getting 3 free dumpsters for the community to use to clean up around their homes. He will also be discussing code enforcement. The meeting will be held in the district office at 6:30 PM.

November Board Meeting

The November Board Meeting will be held on November 21st at 4:00 PM. At the district office.

The office will be closed for Thanksgiving on November 23rd and 24th and will reopen on November 27th.



New Fire Hydrant Installed Successfully

As you all know on October 16, 2017 the district shut down the water system in order to install a new fire hydrant.

Some were concerned because we issued a boil water notice. This is standard operating procedure when a system is completely shut down. The reason is that when a pipe is opened (exposed) it gives

bacteria an opportunity to invade the pipe. Before the service is restored, the lines are flushed and disinfected. We then sample the water and have it analyzed. The results are sent to the state and we then must wait for approval from the state to lift the boil water orders.

We would like to thank everyone for your patience during the water outage.

Drop Box for Payments

Sometimes the office employee's are required to be out of the office. They may be at the ponds or running errands in the district or in town.

If you need to make your payment and no one is in the office, we have a drop box by the front gate. We do not recommend putting cash in the box, but we do check it throughout the day.

It's How We Roll

We have several newcomers in the district.

Some are totally confused on how we do billing and how the deposit is handled.

If you are a new customer you must put a \$230.00 deposit down and a \$20.00 account set up fee. If you are a renter, your deposit is refundable when the account is closed. The amount of the deposit refund is determined on the account balance. If there is NO balance, then the entire deposit is refundable. The \$20.00 account set up fee is not refundable. If there is a balance on the account, that amount will be deducted from the deposit

refund.

If you are unable to pay the entire deposit when opening the account, you can split the amount into 3 payments. That would mean you would need \$84.00 the day you open the account. When you receive your first bill, you would pay the amount of the bill **plus** another \$84.00. Then the next bill you would again pay the amount of the bill **plus** the remainder of the deposit.

If you own your home and keep your account current for one year the \$230.00 deposit is credited to your account.

BILLING

We do billing the last week of each month. You should have your statement by the

first or second of the following month. The bill is due and payable when you receive it but is always due by the 18th of each month. On the morning of the 19th, a late fee is added and a disconnection letter is mailed. There will be a final date to pay in this second notice. Twenty-four hours before that date, if the bill still has not been paid, a door hanger will be hung on your door. Once a door hanger has been issued, no arrangements can be made. The entire amount on the door hanger must be paid by the time appointed or the service will be discontinued.

While it cannot be an every month habit, if you know you're going to be late, call the office and make payment arrangements. This could save you a late fee. But all arrangements must be kept.

Inside Story Headline

One benefit of using your newsletter as a promotional tool is that you can reuse content from other marketing materials, such as press releases, market studies and reports.

While your main goal of distributing a newsletter might be to sell your product or service, the key to a successful newsletter is making it useful to your readers.

A great way to add useful content to this newsletter is to develop and write your own articles, or include a calendar of upcoming events or a special offer that promotes a new product.

You can also research articles or find “filler” articles by accessing the World Wide Web. You can write about a variety of topics but try to keep your articles short.

Much of the content you put in your newsletter can also be used for your Web site. Microsoft Word offers a simple way to convert your newsletter to a Web publication. So, when you’re finished writing your newsletter, convert it to a Web site and post it.

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Special Interest Story Headline

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Company Name
Street Address
Address 2
City, ST ZIP Code

E-mail address

Web site address

This would be a good place to insert a short paragraph about your organization. It might include the purpose of the organization, its mission, founding date, and a brief history. You could also include a brief list of the types of products, services, or programs your organization offers, the geographic area covered (for example, western U.S. or European markets), and a profile of the types of customers or members served.

It would also be useful to include a contact name for readers who want more information about the organization.

Your business tag line here.

YOUR LOGO
HERE

Back Page Story Headline

This story can fit 175-225 words.

If your newsletter is folded and mailed, this story will appear on the back. So, it's a good idea to make it easy to read at a glance.

A question and answer session is a good way to quickly capture the attention of readers. You can either compile questions that you've received since the last edition or you can summarize some generic questions that are frequently asked about your organization.

A listing of names and titles

of managers in your organization is a good way to give your newsletter a personal touch. If your organization is small, you may want to list the names of all employees.

If you have any prices of standard products or services, you can include a listing of those here. You may want to refer your readers to any other forms of communication that you've created for your organization.

You can also use this space to remind readers to mark their calendars for a regular event, such as a breakfast

meeting for vendors every third Tuesday of the month, or a biannual charity auction.

If space is available, this is a good place to insert a clip art image or some other graphic.