

**Un- APPROVED MINUTES  
GOVERNING BOARD  
May 20th, 2025**

The Board convened in regular session at 4:06 p. m. in the Leavitt Lake C.S.D., 471-830 Buffum Lane, Susanville CA with Chair, Steve Anderson; Vice Chair, Dallas Langley, board member Nicole Bush present.

Also present were: Teo M. Lovin, MGR/Operator; Carrie Base, Recording Secretary and Jaime Victoria, Operator.

Absent: Constance Herman & Wesley Wood

**1. Call to Order**

**2. FLAG SALUTE**

The flag salute was recited.

**3. AGENDA APPROVAL**

It was moved by Dallas Langley and seconded by Nicole Bush and carried to approve the May 20<sup>th</sup> 2025 Agenda. Motion carried unanimously.

**4. APPROVAL OF MINUTES FOR THE MEETING OF: April 22nd, 2025**

It was moved by Dallas Langley and seconded by Nicole Bush and carried to approve the minutes of April 22nd, 2025. Motion carried unanimously.

**5. \*\*\*Closed Session\*\*\*- 4:08 The council adjourned regular meeting to go into closed session**

**Closed session adjourned at 4:54 p.m. to go back into regular session.**

**6. PUBLIC COMMENT\*\***

None

**\*\*CLOSED SESSION\*\* at 4:09 p.m.**

**7. Staff report**

**8. OLD BUSINESS**

- A. Steve Anderson Suggested we may need to move our need for services from SPB Utilities in Reno Nevada closer. We will need to hire SPB before July 1<sup>st</sup> to be in compliance with having a waste water operator for the state requirements.

**9. NEW BUSINESS**

- A. Tentative Budget Approval was moved by Dallas Langley and Seconded By Nicole Bush

- B. Teo Lovin gave the districts financial report for April 2025. Teo explained the reports included consist of the Districts Cash Management Report, Accounts payable and the profit and loss budget VS actual report. The district closed the month of April out with a balance of \$22,949.88

remaining in the checking account and 37,902.95 in the regular savings. Report Received and Accepted.

**The next regular meeting date was announced to be held on June 17<sup>th</sup> 2025 at 4:00 p.m.**

Motion by Steve Anderson to adjourn the Leavitt Lake C.S.D. Governing Board Meeting.

**10. ADJOURN 5:58 P.M.**

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**Steve Anderson, Chairperson**

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**Carrie Base, Secretary**

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**Date**

\_\_\_\_\_  
**Date**