

**APPROVED MINUTES
GOVERNING BOARD
March 19th, 2024**

The Board convened in regular session at 4:00 p. m. in the Leavitt Lake C.S.D., 471-830 Buffum Lane, Susanville CA. with Chairman, Stu Speer; Vice Chairman, Nicole Bush; Board members Dallas Langley, Steve Anderson and Carrie Base present. Also present were: Adrienne Giles, MGR/Operator, Teo M. Lovin, Recording Secretary and Jaime Victoria, Operator.

2. FLAG SALUTE

The flag salute was recited.

3. AGENDA APPROVAL

It was moved by Nicole Bush seconded by Dallas Langley and carried to approve the March 19th, 2024 agenda.

4. APPROVAL OF MINUTES FOR THE MEETING OF: February 20th, 2024

It was moved by Dallas Langley and seconded by Steve Anderson to approve the minutes of February 20th, 2024 regularly scheduled board meeting. . Motion carried unanimously.

5. PUBLIC COMMENT

6. STAFF REPORT

7. OLD BUSINESS

2023/2024 Statement of Economic Interest form 700

Adrienne Giles explained to the board that every elected official and public employee who makes or influences governmental decisions is required to submit a Statement of Economic Interest, also known as the Form 700. The Form 700 provides transparency and ensures accountability in two ways: first, It provides necessary information to the public about an official's personal financial interests to ensure that officials are making decisions in the best interest of the public and not enhancing their personal finances. Second, It serves as a reminder to the public official of potential conflicts of interest so the official can abstain from making or participating in governmental decisions that are deemed conflicts of interest. Forms were given to each board member signed and returned.

8. NEW BUSINESS

Workplace Bulling and Violence Policy

Adrienne Giles presented to the board the **Workplace Bulling and Violence Policy**. California’s Governor Newsom recently signed SB 553, requiring the California Division of Occupational Safety and Health to adopt a general industry workplace violence regulation by December 31, 2026. In the meantime, all California employers with one or more employees (working in any state) must implement a workplace violence prevention plan (“WVPP”) plan by July 1, 2024 It was moved by Dallas Langley and seconded to approve Workplace Bull Policy. Motion carried unanimously.

9. DISTRICTS FINANCIAL REPORT

A. District Financial Report

Teo Lovin gave the Districts Financial Report for March 2024. Teo explained the reports included consist of the Districts Cash Management Report, Accounts Payables and the Profit and Loss Budget VS Actual report of the fiscal year to date. The District closed the month out with a balance of \$17134.24. Bank Statement is available to view upon request. Report received and accepted.

The next regular meeting date was announced to be held on April 23rd, 2024 at 4:00pm.

11. ADJOURN 4:43P.M.

Motion by Stu Speer to adjourn the Leavitt Lake C.S.D Governing Board Meeting.

Nicole Bush, Vice Chairperson

Teo M. Lovin, Secretary

Date

Date