

Leavitt Lake C.S.D.

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APPROVED MINUTES GOVERNING BOARD December 19, 2023

The Board convened in regular session at 4:00 P.M. in the Leavitt Lake C.S.D., 471-830 Buffum Lane, Susanville CA. with Chairman, Steve Anderson; Vice Chairman, Carrie Base; Board members Dallas Langley, Nicole Bush present; also, Stu Speer present via audio conference. Also present were: Adrienne Giles, MGR/Operator, and Teo M. Lovin, Recording Secretary. Absent, Jaime Victoria, Operator.

2. FLAG SALUTE

The flag salute was recited.

3. AGENDA APPROVAL

It was moved by Stu Speer, seconded by Nicole Bush and carried to approve the December 19th 2023 agenda.

4. APPROVAL OF MINUTES FOR THE MEETING OF: November 21st, 2023.

It was moved by Dallas Langley and seconded by Carrie Base to approve the minutes of November 21st 2023. Motion carried unanimously.

5. PUBLIC COMMENT

No public comment

6. STAFF REPORT

7. OLD BUSINESS

8. NEW BUSINESS

A. Per Capita Grant Funds

Adrienne Giles stated expressed the possibility of the district being able to receive an additional Per Capita Grant fund to assist in adding to the park. She mentioned her familiarity with the process and noted that a resolution to accept Per Capita Grant fund are the first order of business and asked the board for their approval of the resolution to accept Per Capita Grant Funds. It was moved by Dallas Langley and Seconded by Carrie Base to approve and Sign the Per Capita Grant Funds Resolution. Motion carried unanimously.

B. Election of Board Officers

It was moved by Dallas Langley and seconded by Carrie Base to nominate to elect Stu Speer as Chair.

Motion carried unanimously.

It was moved by Carrie Base and seconded by Stu Speer to nominate to elect Nicole Bush as Vice Chair.

Motion carried unanimously.

9. DISTRICTS FINANCIAL REPORT

A. District Financial Report

Teo Lovin gave the Districts Financial Report for December. Teo explained the reports included within consist of the Districts Cash Management Report, Accounts Payables and the Profit and Loss Budget VS Actual report of the fiscal year to date. Teo highlighted the district's ability to maintain a reserve account, stating the original \$10,000 that was set up as a goal has been met and exceeded with a total of \$16,500 in reserves for General Operations, Opportunity Reserves and Building and Capital Assets Reserves. Report received and accepted.

The next regular meeting date was announced to be held on January 23rd 2023 at 4:00pm.

10. ADJOURN 4:58 P.M.

Motion by Steve Anderson to adjourn the December 19th 2023 Leavitt Lake C.S.D Governing Board Meeting.

Stu Speer, Chairperson

Teo M. Lovin, Secretary

Date

Date